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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge, PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

Due to the current restrictions in place in respect of Covid-19,

you are requested to consider the following agenda items for Council

 that is now a Zoom meeting to be held on

**Wednesday 14th April 2021 at 7pm.**



Andrea Pownall

Town Clerk

**1. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**2. Towneley Gardens Development**

**Council to discuss** the initial presentation by Studio John Bridge.

**3. Approval of Note Minutes**

**To resolve to approve** as a correct record the

Note Minutes of Council dated 10th March 2021.

**4. Consideration of Planning & Licence Applications**

**3/2021/0265 - Cross House, Alston Lane** - *Proposed conversion of garage to provide special needs accommodation, replacement of existing drive, provision of parking spaces and turning facility for 3 vehicles and associated landscaping.*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0265>

**3/2021/0275 - Land behind Dog Inn, Market Place** - *Proposed erection of 9 new dwellings and associated works.*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0275>

**3/2021/0330 - 26 Willows Park Lane** - Proposed widening of the existing driveway by 1.2m and resurfacing of the existing driveway

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0330>

**5. Final Quarter Financial Report (January 2021- March 2021)**

**Council to note** the attached report.

**6. Patrons Fee - Longridge Band**

**Council to discuss and agree payment.** Previous year's payments = £500 p.a.

**7. Internal Auditor**

**Council to discuss and agree** the appointment of an internal auditor for 2020/21.

**8. Meeting of the Electorate**

**Council to discuss and agree** provisional month for the above.

**9. Grant - Love Longridge**

**Council to discuss and agree** Budget Committee's recommendation for the above grant.

**10. Longridge Plastic Free Status**

**Council to note** the update.

**11. Tretrapak Container**

**Council to note** the update.

**12. Purchase of Compost Bins/Garden Shredder**

**Council to discuss and agree** the attached report.

**13. Flying of Union Flag**

**Council to discuss and agree** frequency of flying Union Flag as per attached report.

**14. Longridge Town Council Notice Board**

**Council to discuss and agree** the attached report

**15. Longridge Assets**

**Council to note** the verbal update

**16. Roofing Works, Station Buildings**

**Council to note** the verbal update

**17. Councillor Vacancy - Alston Ward**

**Council to note** the verbal update

**18. Longridge Loop Working Group**

**Council to note** verbal update

**19. Longridge Pump Track**

**Council to note** verbal update

**20. Help Longridge**

**Council to note** the verbal update.

**21. Finance**

**Council to authorise payment** of the following**:**

 **a. Resolve to pay** Zurich Insurance - £1,374.04 (public liability insurance (price increase of £27.10 from last year))

 **b. Resolve to pay** HMRC - £580.67 (tax quarter 4)

 **c.** **Resolve to pay** TPCS - £55.85 (landline/broadband bill - 13.03.21-

 12.04.2021)

**Council to authorise the following retrospective payments made:**

Waterplus - £499.96 - 30.11.2020 to 27.02.21

Terry Lewis - £20.00 - weed-killing to front Station Buildings

RVBC - £273.52 - unblock/drain clearing & new toilet seat in public toilets

Singleton Joinery - £288.00 - replacement door closer to fire doors

Flag Makers - £92.95 - replacement parts for flag pole (paid on Town Clerk's credit card)

Rosemary Glen - £536.68 - Cleaning public toilets for March

Whalley Swarbrick - £456.00 - internal audit fee 2019/20

**Council to note the following payments :**

Singleton Joinery - £8380.00 - Final payment for insulation works

& £8,265.00 Interim Payment for external works - (verbal minute 0407)

Yates Playground - £1,524.00 - remedial works to playground (verbal minute 0298)

GLAS - £460.00 - grant payable (verbal minute 420)

**Council to note the following direct debits** which are for information only**:**

 a. Salary - £1159.99 (March)

 b. Nest - £64.79 (March)

 c. Gas Bill - £70.37 (01.02.2021 - 01.03.2021)

 d. Electric Bill - £59.20 (11.01.2021 - 10.02.2021) & £97.44 (11.02.2021 - 02.03.2021)

 e. Hygiene Bins Station Buildings - £61.34 (March)

**22. Reports from Councillors on Issues Raised by Residents (for information only)**

**23. Items in Progress**

**24. SCHEDULED DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 12th May 2021 (to be held at Civic Hall) .